



## Charlotte Immigration Court

### **Request To Review Record Of Proceeding Or Hearing Tape**

Please complete this form to review a Record of Proceedings (ROP) and/or listen to a hearing tape. You may submit the completed form in person at the reception window or you may mail the form to the court at: U.S. Department of Justice, Immigration Court, 5701 Executive Center Drive, Suite 400, Charlotte NC 28212. Attorneys are required to submit a "Notice of Appearance as Attorney or Representative" (EOIR-28) or have a EOIR 28 filed with the court before reviewing the ROP or listening to the recorded proceedings . You will be contacted by a Legal Assistant who will set-up an appointment for you to review the ROP and/or tape(s).

#### **Please Print**

Name: \_\_\_\_\_

Alien Number/Name: \_\_\_\_\_

Reviewer: \_\_\_\_\_ Telephone#: \_\_\_\_\_

Date of (EOIR28) If applicable: \_\_\_\_\_ EOIR28 Previously submitted: \_\_\_\_\_

#### **TYPE OF REQUEST**

This request is to: \_\_\_\_\_ Review a ROP; \_\_\_\_\_ Listen to a Tape; \_\_\_\_\_ Copy of a CD/Tape; \_\_\_\_\_ other (please explain)

\_\_\_\_\_  
\_\_\_\_\_

Date(s) you are available: { 1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

**After review of the record/recorded proceedings, the reviewer must sign this form which will be maintained in the Record of Proceeding (ROP).**

**Signature of Person Reviewing Record/Tape:** \_\_\_\_\_

TO BE COMPLETED BY THE IMMIGRATION COURT OF CHARLOTTE, NC

Date of Response: \_\_\_\_\_

EOIR Staff Contact: \_\_\_\_\_